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| **Writing a Diary** |

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| CATEGORY  | 4  | 3  | 2  | 1  |
| Organization  | The diary is very well organized. Each entry includes a date. One entry follows another in a logical sequence.  | The diary is pretty well organized. Some entries include dates. One entry may seem out of place.  | The diary is a little hard to follow. A few of the entries include dates.  | Entries seem to be randomly arranged. None of the entries include dates.  |
| Accuracy of Facts  | All facts presented in the diary are accurate.  | Almost all facts presented in the diary are accurate.  | Most facts presented in the diary are accurate (at least 70%).  | There are several factual errors in the diary.  |
| Focus on Assigned Topic  | The entire diary is related to the assigned topic and allows the reader to understand much more about the topic.  | Most of the diary is related to the assigned topic. The diary wanders off at one point, but the reader can still learn something about the topic.  | Some of the diary is related to the assigned topic, but a reader does not learn much about the topic.  | No attempt has been made to relate the diaryto the assigned topic.  |
| Writing Process  | Student devotes a lot of time and effort to the writing process (prewriting, drafting, reviewing, and editing). Works hard to make the diary wonderful.  | Student devotes sufficient time and effort to the writing process (prewriting, drafting, reviewing, and editing). Works and gets the job done.  | Student devotes some time and effort to the writing process but was not very thorough. Does enough to get by.  | Student devotes little time and effort to the writing process. Doesn't seem to care.  |
| Creativity  | The diary contains many creative details and/or descriptions that contribute to the reader's enjoyment. The author has really used his/her imagination.  | The diary contains a few creative details and/or descriptions that contribute to the reader's enjoyment. The author has used his/her imagination.  | The diary contains a few creative details and/or descriptions, but they distract from the story. The author has tried to use his/her imagination.  | There is little evidence of creativity in the story. The author does not seem to have used much imagination.  |
| Requirements  | The diary includes 10 entries. Each entry is 2-3 paragraphs long.  | Almost all (about 90%) the written requirements were met.  | Most (about 75%) of the written requirements were met, but several were not.  | Many requirements were not met.  |